



CDC/ATSDR
SECOND ANNUAL NATIONAL ADR QUALITY CONFERENCE
August 31 – September 2, 2004
Registration Application



(Please use separate form for each attendee) **Note: This Program is Handicap Accessible**

Last Name _____ First Name _____ Title _____
Business/Organization _____ Company Tax ID # _____
Business Address _____ City/State/Zip _____
Business Telephone _____ Fax _____ E-Mail _____
Reasonable accommodation or special diet needed at the conference _____

Method of Payment: Payment must accompany registration form. (check one)

Charge my credit card: VISA MasterCard
Account Number _____ Expiration Date _____
Name of Card Holder _____
Signature of Cardholder _____ Date Signed _____
Address of Cardholder if different from attendee _____

Federal Govt. Purchase Order/OPAC 8 digit Federal Agency Location Code/OPAC #: Name and Phone # of
Federal Agency Financial Office Contact _____

State/Local Govt. Purchase Order, Financial Office Contact _____

**- if paying by Purchase Order please print and complete this registration form, and mail to the
address below or fax both the form and purchase order to: (404) 371-5923 Attn: Shelia Rawls**

Check **PAYABLE TO** "The Association for Conflict Resolution Georgia Chapter"

**- if paying by check please print and complete this registration form, and mail both the form and
check to:**

**CDC ADR Office
Attn: Shelia Rawls
1600 Clifton Road, MS D-67
Atlanta, GA 30333**

Payment Amount: \$250.00 (Must be received by August 15, 2004) \$300.00 (After August 15, 2004)

**PLEASE NOTE: THE REGISTRATION FEE FOR ON-SITE REGISTRATION ON AUGUST 31,
2004, WILL BE \$300.00**

**Please select two per day of the following workshops you would like to attend. Your selections do not
guarantee your reservation, however, every attempt will be made to ensure enrollment for selected
workshops.**

August 31, 2004 Workshops:

"A Whack On The Side Of The Head: Creative Problem-Solving Skills" Presented by Roslyn D. Brown,
Director, Discrimination Complaint Review Unit, IRS

"Realities in The EEOC Hearing Process With Emphasis on ADR" Presented by Veroneca Burgess, President
and CEO, Judicial Review, LLC

"The Enormity of Emotional Intelligence (Mine & Theirs) In Mediation" Presented by Rita Callahan, President of
Working it Out

"ADR: Making Strides in EEO" Presented by Lori Grant, Esq., ADR Coordinator Federal Sector, Special
Services Staff, Office of Federal Operations, EEOC

"What Managers & Supervisors Need to Know About ADR and Workplace Conflict – Practical Tips and
Techniques From the Front line" Presented by John Settle, President, SETTLEMENT Associates, LLC

"Agreement Writing " Presented by Dr. Richard Voyles, President, Conflict Resolution Academy

September 1, 2004 Workshops:

"ADR in the Health Care Profession (1 hour) and Federal Connected ADR Programs (1 hour) " Presented by Deborah Kant, Director, ADR Program, Civil Division, Department of Justice

"Strengthening Your ADR Program" Presented by Deborah S. Laufer, Executive Director, Federal ADR Network

"The Power of Agreement" Presented by Stewart Levine, Resolution Works Inc.

"Facilitation In ADR" Presented by Kerri McBride, Certified Facilitator, The North Highland Company

"Accommodate Effectively and Economically" Presented by Glenn McIntyre & Boylan, McIntyre & Associates

"Mediation in Special Education" Presented by Edith B. Primm, Esq., Justice Center of Atlanta

September 2, 2004: Roundtable Discussions

For lodging reservations call the Westin Atlanta North at Perimeter at (770) 395-3900 or 1-800-WESTIN1 and ask for the ADR Quality Conference. Reservations must be made prior to August 9, 2004 in order to guarantee room availability at the discounted rate.

Attorneys attending the 2004, ADR Conference will receive three (3) professionalism hours, twelve (12) CLE hours, of which three (3) are approved Ethics hours. Payment for approved CLE hours are as follows: \$5.00 per each CLE hour and \$15.00 per each Professionalism hour. Checks for CLE hours should be made payable to: CCLC (Commission on Continuing Lawyer Competency). Checks for Professionalism hours should be made payable to: CJCP (Chief Justice's Commission on Professionalism). The Georgia Office of Dispute Resolution has determined that the program qualifies for 14.5 hours of CE. Actual CE hours, of course, will be determined by one's attendance.

Registrations mailed or faxed must be received by August 15, 2004 in order to receive the Early Bird rate. The rate of \$300.00 is applied to all registrations received after August 15, 2004.

CANCELLATION POLICY: All requests for cancellation of registration fees MUST BE IN WRITING and received by the CDC ADR Office via mail or fax BY COB MONDAY, AUGUST 9, 2004. Any cancellation requests received after August 9, 2004, will be refunded only half of the registration fees paid. All refunds of registration fees will occur thirty (30) business days after the Conference.

Points of Contact for this Conference are:

Shelia Rawls
ADR Office
(404) 371-5915
Email: smr2@cdc.gov

Yvonne Young
ADR Office
(404) 371-5919
Email: ymy1@cdc.gov